

For Chamber Members

How to Update/Add a Facebook, LinkedIn, Twitter, or YouTube Account to Your Online Profile:

- Navigate to the MEMBERS ONLY login page.
- Enter your MEMBER ACCOUNT login information. This should be your four digit MEMBER ID # and corresponding password. *(Please contact the office if you do not know your MEMBER (ADMINISTRATIVE) login information.)* Select "Login" below the "Member #" and "Password" Fields.
- A new page will load; your MEMBER ACCOUNT profile.
- The first tab on the left is your "Basic Info" tab. This should populate when the page loads.
- Scroll down below the "Phone:", "Fax:", "E-mail:", and "Website:" fields to the drop down boxes labeled "Select link type ↓".
- From the drop down box select the appropriate link; "Facebook", "LinkedIn", "Twitter", or "YouTube". Paste your corresponding Facebook/LinkedIn/Twitter/YouTube account URL in the field to the right of the drop down box.
- You may add up to FOUR accounts to your online Member Profile.
- Select "Save" at the bottom when complete.

Let us know if you have any questions.