



MID COUNTY
CHAMBER
OF COMMERCE

Room Rental Application

Business/Organization _____ Name _____

Reservation Date/Times ___/___/___ From ___ a.m./p.m. to ___ a.m/p.m.

Approximate Guests _____ Phone # _____

Address _____ Email: _____

Term/Regulation Agreement

Signature _____

FACILITY AMENITIES	
Conference Room	Sits 8-10 Comfortably (2) Wipe Boards WI-FI <i>Fee includes access and use of the kitchen</i>
Kitchen	Refrigerator Stove/Oven Microwave
Add On	Beverage Service (Coffee/Bottled Water)
Facility is located on the second floor only accessible by flight of stairs.	

RENTAL FEES

\$20/Hour- Conference Room/Kitchen- MCC Member	<input checked="" type="checkbox"/>	=
\$60/Day- Conference Room/Kitchen-MCC Member	<input checked="" type="checkbox"/>	=
\$40/Hour- Conference Room/Kitchen- Non Member	<input checked="" type="checkbox"/>	=
\$80/Day- Conference Room/Kitchen-Non Member	<input checked="" type="checkbox"/>	=
\$50 Security Deposit (Non Member Only)	<input checked="" type="checkbox"/>	=
\$20 Beverage Service (Bottle Water and Coffee)	<input checked="" type="checkbox"/>	=
TOTAL DUE		\$

Terms

- Room rental scheduling and rental is at the discretion of the MCC.
- Room Capacity is 10 unless otherwise approved by the MCC.
- Rentals will not be confirmed or booked without payment in full
- Room Availability is Monday- Friday, 9:00 a.m. -5:00 p.m. unless otherwise approved by the MCC. A premium fee may be charged for rentals outside standard business hours.
- Non-Members are charged a \$50 deposit

Regulations

- Renters are responsible for any damage to the facility, furniture, etc. All damages should be reported to a member of the MCC staff immediately.
- The room must be left in a neat, clean and orderly condition. Trash and recycling receptacles will be provided for all trash to be discarded. If food is placed in the trash, it is the renter's responsibility to take the trash out to designate dumpster in the rear of the building. If these conditions are not met, a Room Clean-up Fee of \$100 or the actual cost of cleaning, whichever is higher, will be charged.
- All food must be removed from the refrigerator.
- Renters may not attach anything to walls, ceiling or any of the fixtures.
- The renter relieves the Mid County Chamber of Commerce of all responsibility, personal injuries, property damages or other liabilities that may be incurred during use of their facility. Renter agrees to release indemnity and hold the MCC harmless of any such damages
- The MCC is a drug and smoke free facility.
- In consideration of use of the premises of Renter shall indemnify, hold harmless and does hereby release, waive, discharge, and covenant not to sue The Mid County Chamber of Commerce, it's directors, officers, employees and agents for any and all claims of liability, personal injury, accidents, or illnesses (including death) and any property loss arising from Renter's use of the facility.